

Smallholder Agribusiness Partnerships Program

Terms of Reference (TOR)

Consultant (Environment and Climate)

Scope of the Work and Number of Staff Supervised

The Smallholder Agribusiness Partnerships Programme (SAPP) is funded by the International Fund for Agricultural Development (IFAD), a specialized United Nations Agency whose mission is to enable poor rural people to overcome poverty. The Goal of the Programme is to contribute to Sri Lanka's smallholder poverty reduction and competitiveness.

The Consultant (Environment and Climate) will work under the guidance of the Programme Director (PD). S/he will play a catalytic role in reviewing relevant literature related to the SAPP, with particular focus on the IFAD's Environmental and Climate related, operational policies and procedure, assessment tools, appraisal documents also the Social, Environmental and Climate Assessment Procedures (**SECAP**) of IFAD and social and environment safeguard guidelines. S/he should review relevant literature related to the potential SAPP 4P and youth and other sub projects' as needed and conduct field visits and/or detailed environmental requirements at the level of the identified environmental related activities. S/he should prepare an Environmental and Climate Impact Assessment (ECIA) report or Environmental Audit (EA) in line with the IFAD requirements on every 4P subproject at the review stage of the subproject. Also the consultant should prepare an addendum to existing Environment Impact Assessments (EIAs) and/or Initial Environmental Examination (IEE) studies related to potential SAPP interventions and 4P subprojects if deemed necessary. Also He/ She should prepare a Compliance Action Plan and/or Monitoring Plan for the identified environment related establishment and/or for the environment safeguard interventions financed by the SAPP. In response to environment and climate issues, SAPP is to develop an Environment/ Climate impact adaptation or in feasible cases mitigation strategies including a toolkit, training modules and an Action Plan. The consultant will assist implementing the plan to integrate climate change adaptation measures into business process evaluation aiming to safeguard livelihoods, raise agricultural production and boost food security. S/he will directly report to the Programme Director (PD) and should involve in assisting and advising the Deputy Managers and Programme Officers in the relevant divisions' in the Programme Management Unit (PMU) and the field staff.

A. Duties and Responsibilities

Specifically, the incumbent will be required to:

Master IFAD key documents in relation to SAPP such as Financial Agreement (FA), Programme Design Report (PDR), Logical Framework Approach (LFA) and Programme Implementation Manual (PIM) etc., in connection with business development, implementation and on operational activities. Also the IFAD

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general documents in association with environment and climate mitigation / adaptation including SECAP guidelines.

1. Master with all sub project and on the 4P contract agreements and project implementation processes and guidelines.
2. Build effective coordination and strong relationships with stakeholders of the 4P projects and assist the PMU to ensure timely implementation of projects, particularly the climate related activities.
3. Analyze and evaluate data to ensure achievements of objectives and develop presentations and written products on the findings.
4. Prepare consolidated final reports for the project donor including identification of problems, causes of potential bottlenecks in implementation, and providing specific recommendations.
5. Review relevant literature related to the SAPP programme, with particular focus on the IFAD guidelines on climatic impact mitigation strategy in country context and develop programme environment/ climate adaptation strategy, Toolkit, Annual Action plan and implementation of activities parallel to 4P and youth and other projects. It should include a sustainability plan for the project activities in the final report and an exit strategy that guarantee the sustainability and continuity of activities inside the communities.
6. Identification of detailed environmental requirements of agro value chains as directed by PMU and should prepare measures to consider in BP designing, negotiations, assessment and implementation.
7. Prepare compliance guidance for the identified value chains for mitigation interventions and compile a database as required by PMU to record vulnerabilities and corrective actions.
8. Organize and conduct Train of Trainers (TOTs) and workshops including PMU staff and line agency staff to ensure beneficiaries are aware of climate resilient initiatives and adaptations measures identified for value chain projects.
9. Identification of possible policy related issues to environmentally sustain 4P projects and prepare documents and reports for the incorporation of such issues at national level.
10. Contact regulatory agencies/ related agencies to capture environment impact of the 4P projects at the designing stage and possible interventions during 4P project implementation.
11. Organize and conduct Regional Multi-stakeholder Committees and ensure their active participation in project implementation.
12. Identify policy interventions and report accordingly and engage with policy related work to streamline partnership value chains.
13. Assist in preparing Annual Work Plan and Budget (AWPB) and effecting necessary adjustments by providing relevant inputs.

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14. Facilitate supervision and evaluation teams from donors and follow-up on the recommendations of such evaluation teams.
15. Any other related duties assigned by the PD.

B. Qualifications/Experience Required

Master or higher degree in Environmental Science, Environmental Engineering, Sustainable and Cleaner Production, Sustainable Agriculture, Sustainable Development, Climate Change or related fields with minimum 3 years of experience after the Master or higher degree. First degree either with Agriculture, or Agri-business and Technology is more desirable.

Note: Working experience in a similar capacity in a donor funded project is desirable.

C. Process of Selection

- **Method of Selection:** Relevant Experience: 50%, Qualifications: 30%, Interview and Presentation Performance: 20%.
- Applicants those who obtain more than 55 marks out of 80 for their relevant Experience and Qualifications will be shortlisted.
- Conducting interview and presentation for the short listed applicants to select the most suitable applicant for the contract.

D. Location: The Consultant (Environment and Climate) will be based in Colombo with extensive travelling to project areas i.e. island wide.

E. Duration of Services

The incumbent will be appointed for the program period i.e. 30 June 2023, subject to annual renewal based on the performances reviewed. Initial contract period is one year subject to the renewal.

F. Consultancy Fee

Negotiable