

Smallholder Agribusiness Partnerships Program

Terms of Reference (TOR)

Consultant (Nutrition)

Scope of the Work and Number of Staff Supervised

The Smallholder Agribusiness Partnerships Programme (SAPP) is funded by the International Fund for Agricultural Development (IFAD), a specialized United Nations Agency whose mission is to enable poor rural people to overcome poverty. The Goal of the Programme is to contribute to Sri Lanka's smallholder poverty reduction and competitiveness.

The Consultant (Nutrition) will closely work with the National and Provincial level authorities to provide leadership to achieve the SAPP's core commitments, especially in relation with upgrading the nutritional status of beneficiary families. Nutrition consultant is competent in how the building blocks of different foods affect the physiology and wellbeing of SAPP beneficiaries. Also S/ he should help guide others not only into better eating habits and food intake for optimal health, but also consider individual distinctions that can alter the way of the wellbeing of beneficiary families. The consultant should explore opportunities and barriers to the enabling environment on nutrition for SAPP beneficiaries in areas including coordination; institutional arrangements; nutrition workforce at field level service delivery points, supply chain management, nutrition information, budgeting / financing and investment in nutrition; monitoring, evaluation and reporting; and capacity development etc. S/he will directly report to the Programme Director (PD) and should involve in supervising and advising Deputy Managers and Programme Officers in relevant divisions of SAPP and the field staff.

A. Duties and Responsibilities

Specifically, the incumbent will be required to:

Master IFAD key documents such as Financial Agreement (FA), Programme Design Report (PDR), Logical Framework Approach (LFA) and Programme Implementation Manual (PIM) etc., in connection with business development, implementation and on operational activities. Also familiarize with the IFAD guidelines for designing nutrition-sensitive value chain projects and subprojects, and measurement techniques of child malnutrition.

1. Master with all sub project and on the 4P contract agreements and project implementation processes and guidelines.
2. Build effective coordination and strong relationships with stakeholders of the 4P projects and ensure timely implementation of projects.

Smallholder Agribusiness Partnerships Program

3. Analyze and evaluate data to ensure achievements of nutrition-based objectives and develop presentations and written products on the findings.
4. Prepare consolidated final reports for the project donor including identification of problems, causes of potential bottlenecks in implementation related to nutrition, and providing specific recommendations.
5. Coordinate timely, multi-sectorial, inter-agency rapid assessments which incorporate all or main underlying causes of under-nutrition.
6. Facilitate joint identification with partners and prioritization of nutritional needs based on assessments and/or surveys.
7. Promote and ensure that nationally standardized key tools and technical standards are used among partners and coordinate technical nutrition related trainings based on identified gaps.
8. Map available capacities, and identify existing gaps in the response in collaboration with national and provincial level nutrition related authorities.
9. Conduct TOTs and support capacity-building of provincial and national government for provision of key preventive and therapeutic services for nutrition to ensure that beneficiaries will be empowered on nutritional aspects of their routine diet.
10. Solid knowledge in national nutrition policy and issues and understanding in nutrition & social development related projects in the country.
11. Experience in program design, implementation, M&E reporting in relation to nutrition and understanding in budgeting, financial management, skills in staff supervision, capacity building and facilitation skills.
12. Assist in preparing Annual Work Plan and Budget (AWPB) and effecting necessary adjustments by providing relevant inputs.
13. Facilitate supervision and evaluation teams from donors and follow-up on the recommendations of such evaluation teams.
14. Any other related duties assigned by the PD.

B. Qualifications/Experience Required

Master or higher degree in Possession of a master's degree in human nutrition, public health, or institution administration, Sustainable Agriculture, Sustainable Development or related fields with minimum 3 years of experience. First degree either with Agriculture Food Science, or Agri-business and Technology is more desirable.

Note: Working experience in a similar capacity in a donor funded project is desirable.

Smallholder Agribusiness Partnerships Program

C. Process of Selection

- **Method of Selection:** Relevant Experience: 50%, Qualifications: 30%, Interview and Presentation Performance: 20%.
- Applicants those who obtain more than 55 marks out of 80 for their relevant Experience and Qualifications will be shortlisted.
- Conducting interview and presentation for the short listed applicants to select the most suitable applicant for the contract.

D. Location:

The Consultant (Nutrition) will be based in Colombo with extensive travelling to project areas i.e. island wide.

E. Duration of Services

The incumbent will be appointed for the program period i.e. 30 June 2023, subject to annual renewal based on the performances reviewed. Initial contract period is one year subject to the renewal.

F. Consultancy Fee

Negotiable